

Position Title: Business Analyst
NDUS ConnectND - Campus Solutions

Salary: \$50,000+/year

Closing Date: Screening will begin August 10, 2009

Description: Serve as functional business analyst primarily for PeopleSoft Student Records and may provide backup support to other PeopleSoft modules. Ensure adherence for established business processes in Oracle/PeopleSoft and related system functionality expertise. Provide training and functionality enhancements. Location: NDUS Grand Forks office is preferred; however, working remotely within North Dakota may be considered.

Minimum Qualifications:

Requires Bachelor's or equivalent combination of degree and work experience. Five+ years of professional experience in the Student Records area. Experience training on computer systems is required along with a thorough understanding of Microsoft Office products, including Microsoft Excel. Must be customer service oriented and demonstrate strong ability to work as a member of a team. Excellent written, oral, presentation, and inter-personal skills are required.

Preferred Qualifications:

Master's Degree is preferred along with Higher Education experience and experience troubleshooting.

To Apply:

Applicants should send a cover letter specifically addressing the advertised qualifications, a current resume, a transcript (if the position requires a degree), and the names and contact information (including telephone numbers and e-mail address) for three professional references, either electronically (preferred) to Sharon.Fangsrud@ndus.edu or by mail to
ConnectND
North Dakota University System
Stop 9005
Grand Forks, ND 58202-9005

by the close of business on the screening date. Veterans claiming preference must submit all proof of eligibility by the screening date. Proof of eligibility includes a DD-214 and, if claiming disabled status, a current letter of disability.

THE NORTH DAKOTA UNIVERSITY SYSTEM was organized in 1990. It is made up of 11 public colleges and universities governed by the State Board of Higher Education. The NDUS is composed of two doctoral-granting institutions (NDSU and UND), two master's granting institutions (MISU and VCSU), two universities that offer baccalaureate degrees (DSU and MASU), and five campuses that offer associate and trade/technical degrees (BSC, LRSC, MSUB, NDSCS and WSC).

The GRAND FORKS community offers an environment with the great amenities offered in larger urban areas, and the safety and convenience of a small community. Greater Grand Forks is an impressively cosmopolitan city, boasting a regional population of roughly 75,000 spanning two states.

Some of the features that make the community a great place to live are diverse educational opportunities, safety and low crime rate, parks and theaters, and a cost of living considerably lower than that found in large cities. To learn more about the community's quality of life, visit www.gfchamber.com